

NATIONAL CENTER FOR BIOMEDICAL RESEARCH AND TRAINING

FOREIGN NATIONAL VISITOR ACCESS REQUEST

INSTRUCTIONS

In order for foreign nationals to access DHS facilities, training, and personnel, a clearance must be approved by FEMA Security. This form shall be filled out for each visitor (including drivers, interpreters, etc.) and each program to be visited. Visitor hosts shall be notified upon approval or disapproval of the visit. If the visit may involve sharing or disclosure of classified information, the host must contact the DHS Foreign Disclosure Officer prior to the visit for guidance.

FOREIGN VISITOR INFORMATION

NAME OF VISITOR (LAST, FIRST, MIDDLE)		GENDER	DATE OF BIRTH (MM-DD-YY)
CITY AND COUNTRY OF BIRTH		CURRENT CITIZENSHIP	
GREEN CARD <input type="checkbox"/> Yes <input type="checkbox"/> No	GREEN CARD EXPIRATION DATE (MM-DD-YY)		VISITOR EMAIL
LAWFUL PERMANENT RESIDENT <input type="checkbox"/> Yes <input type="checkbox"/> No	LAWFUL PERMANENT RESIDENT NUMBER		RESIDENT ALIEN <input type="checkbox"/> Yes <input type="checkbox"/> No
SOCIAL SECURITY NUMBER	VISA TYPE	VISA NUMBER	VISA EXPIRATION DATE (MM-DD-YY)
PASSPORT COUNTRY OF ISSUE		PASSPORT NUMBER	PASSPORT EXPIRATION DATE (MM-DD-YY)
CURRENT EMPLOYER / DIVISION / OFFICE		TYPE OF BUSINESS/ORGANIZATION	
EMPLOYER ADDRESS (STREET, CITY, STATE, ZIP CODE, COUNTRY)			EMPLOYER PHONE NUMBER
VISITOR JOB TITLE / POSITION			VISITOR CONTACT NUMBER

PRIVACY ACT STATEMENT: The Privacy Act, 552a, requires that federal agencies inform individuals, at the time information is solicited from them, whether the disclosure is mandatory or voluntary, by what authority such information is solicited, and what uses will be made of the information. The collection of this information is authorized by EO 9397, 6 USC 341, 44 USC 3101, and EO 12958. Provision of the information concerning foreign visits is mandatory under the provisions of EO 12958. Failure to provide it may impact planned visits. Use of this information is for internal purposes to facilitate visitor processing.