Introduction to CAMEO Suite
Facility Requirements (Host Provided)

The host agency will be required to provide the following classroom and logistical needs:

- 40-person classroom (for 30 participants plus instructional support personnel), environmentally controlled (heating, ventilation, and air conditioning [HVAC])
- Three additional tables for display materials and as a projector surface
- Two easels and easel pads with markers
- Audio/visual equipment: projection screen or area in classroom for projection
- Eight power outlets in the classroom for audiovisual components and computers used by the instructional support personnel and participants during the course
- Instructor access the day before the class start date for classroom setup
- Adequate security to prevent having to reset the classroom daily
- Adequate participant and instructor parking