

Host-Provided Resources

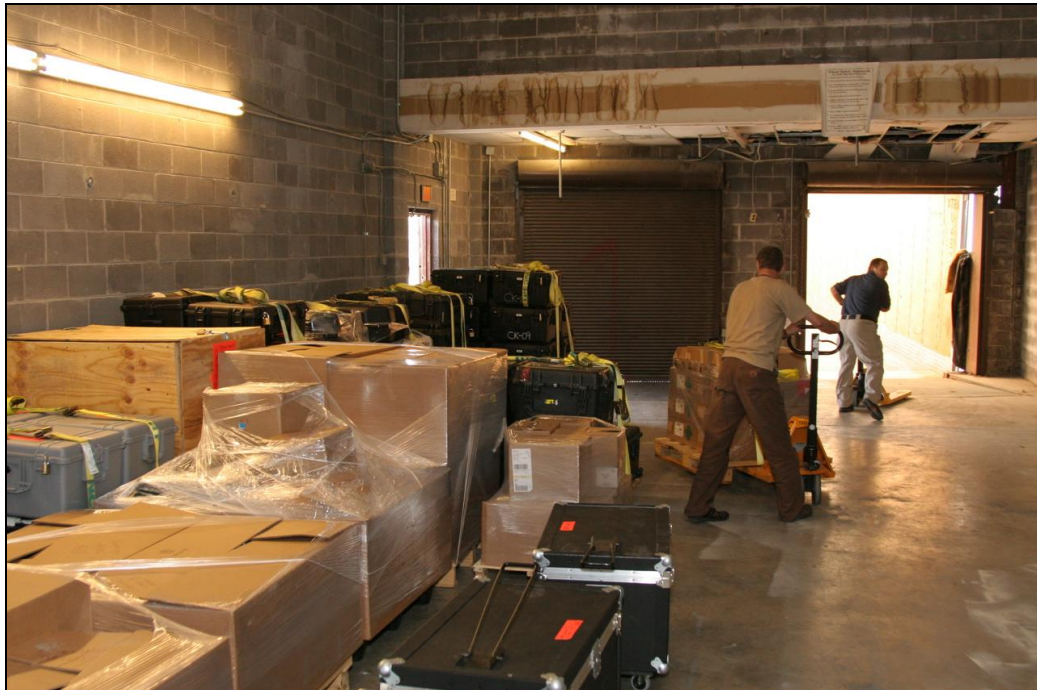
The Point of Contact should provide participant information prior to the training start date so the instructors may become familiar with the participants' skill sets.

Site Access Requirements

- The day before the class begins, the instructional team must have access to the storage space and the class facilities outlined below.
- Each day of the class, the instructional team should have access to the site at least 1.5 hours before the class is scheduled to begin and one hour following conclusion of the day's instruction.
- The final day of the class, the instructional team will need access to the storage facility up to three hours following completion of the class in order to package and ship all equipment and supplies.

Classroom and Storage Space Requirements

- 1,000 square foot secure storage area for course supplies and equipment. This area must be close enough to the classroom and breakout rooms to be accessed throughout each day. Additionally, this space should have access points wide enough for a wooden pallet to enter the storage space (6 feet). The ideal storage space can be accessed with a forklift.



- Secure storage area for a forklift
- Parking, near the classroom space, for one 53' foot trailer. The trailer must have 14' overhead clearance and 20' of clearance behind the trailer.



- Environmentally-controlled (HVAC) classroom, including tables and chairs to accommodate up to 30 people (20 participants and instructional support personnel) and power outlets for A/V components and computers used during the course.



- An open space, approximately 5,000 SF (about the size of a gymnasium).



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Ideally, the space described below will be available in addition to the gymnasium. In the event that a gymnasium is not available, the alternative is as follows:

- A space large enough to accommodate donning and doffing PPE, (approximately 600 SF). If the site is multiple stories, this space should be located on the ground floor.



- Five breakout rooms to be used for other activities, each approximately 400 SF. At least one of these rooms should be located near parking lot access. These rooms should have minimal furniture, and any furniture in the room must be mobile.



- Access to an outdoor area of approximately 1,500 SF that may be used for activities. Ideally, this should be a section of a parking lot.



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- Adequate parking for 20 participants and three staff vehicles.

Training Support Personnel, Facilities, Equipment, and Supplies

- Medical screening and support personnel
 - On days 1, 3, and 5, two medical screening and support personnel must be on site 7:15 am – 8:30 am to administer and record participant vitals prior to the beginning of class.
 - At least one person must be on site for all activities in which participants dressed in PPE. For day 5, two medical screening and support personnel should be on site. These people will also be responsible for administering participant vitals at the conclusion of each practical exercise. The times at which participants will be dressed in PPE are as follows:
 - Day 1 – 3:30 pm – 5:30 pm
 - Day 3 – 12:30 pm – 5:30 pm
 - Day 5 – 9:00 am – 4:00 pm (minus a 1 hr. 15 min. lunch break)
- Ability to refill SCBA compressed air tanks utilizing 4,000 – 4,500 psi system. This may either be a portable fill station that can be available on site or a local filling station (fire departments are typically a good source) to which we may bring the tanks.
- 20 straight back chairs, in addition to the classroom chairs
- 25 folding tables, in addition to classroom tables
- 200 plastic, disposable, 16oz cups
- 24 sport drink (Gatorade™, Powerade™, etc.) dry mix, five-gallon bags
- If available, electronic floor plans and orthographic photographs of the training facility should be provided prior to the course.
- If available, free standing signage indicating that training is in process.
- If available, a forklift (to be used for moving supplies and equipment throughout the week).

Participants

- The Point of Contact should provide participant information prior to the training start date so the instructors may become familiar with the participants' skill sets.
- Upon registration, inform participants of the following things:
 - Participants should arrive on-site at least thirty minutes prior to the beginning of instruction to take care of pre-class administrative matters.
 - They should dress comfortably for the class because they will don PPE. Shorts may not be worn under PPE, but jeans or other comfortable pants are acceptable.

- They should begin focusing on hydrating at least a week prior to the class. Participants can get very dehydrated if they are not prepared for the class.